

CURRICULUM CHANGES

A. Purpose

The purpose of this document is to provide the policies and procedures for making curriculum changes.

B. Persons Affected

This policy applies to University of Texas Rio Grande Valley (UTRGV) faculty and other positions involved with curriculum changes.

C. Policy

The curriculum change policy ensures all constituencies responsible for course delivery and accreditation are involved in the process.

D. Procedures

1. Curriculum changes (additions, deletions and revisions) originate with the department or program faculty and are routed through the Department curriculum committee (if existent), the department chair, College Curriculum Committees (if existent), college deans, Undergraduate Committee or Graduate Committee as appropriate, to the appropriate Executive Vice President (EVP), President, The University of Texas System, Texas Higher Education Coordinating Board (THECB), and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) for approval when required.
2. After on-campus routing, curriculum changes that require THECB approval will be sent from the President to the Executive Vice Chancellor for Academic Affairs at the UT System. These curriculum changes must be approved by the UT System prior to forwarding to the THECB and to SACSCOC when appropriate.
3. Revisions of the state-specified core curriculum must be voted upon by the Faculty Senate and are passed with a simple majority vote.

E. Definitions

1. College – An academic unit organized within the university, which is usually comprised of many departments or provides programs in multiple academic specialties/professional instruction. This academic unit may be referred to as a college or school, and is led by a dean reporting to a designated Executive Vice President (EVP).
2. Curriculum change - Refers to, but is not limited to, any additions, deletions, or revisions to courses, programs, degrees, majors and certificates including the requirements for admission, progression and completion.

3. Department – An academic unit organized within a college, usually devoted to a particular academic discipline. This academic unit may be referred to as a department, school, or center, and the unit’s head (usually a chair or director) reports to the dean of the college.

F. Related Statutes or Regulations, Rules, Policies, or Standards

University of Texas System Board of Regents’ Rules and Regulations Rule 40307, Academic Program Approval Standards

Texas Higher Education Coordinating Board Rules §§ 4.21-36, Transfer of Credit, Core Curriculum and Field of Study Curricula

Texas Higher Education Coordinating Board Rules §§ 4.101-4.104, Learning Outcomes for Undergraduate Courses

Texas Higher Education Coordinating Board Rules §§ 5.44-5.55, Approval of New Academic Programs at Public Universities, Health-Related Institutions, and Review of Existing Degree Programs

G. Dates Reviewed or Amended

Amended on July 15, 2019