

Handbook of Operating Procedures

UNIVERSITY FOOD SERVICES ADVISORY COMMITTEE

A. Purpose

In accordance with Section 51.945 of the Texas Education Code, the purpose of this policy is to establish means through which students of The University of Texas Rio Grande Valley (UTRGV) may provide UTRGV administration with meaningful input concerning the selection or retention of food service vendors by UTRGV, the performance of food service vendors, and recommendations for qualifications of food service vendors.

B. Persons Affected

This policy applies to all currently enrolled students, employees, and current or prospective food and beverage vending machine service providers and food services vendors of UTRGV.

C. Policy

It is the policy of UTRGV to obtain meaningful input from its students in selecting or retaining vendors to provide food and beverage services located in or in conjunction with student unions, residence halls, campus-wide cafeterias, or in conjunction with contracts for vending machine food and beverage services. All UTRGV contracts for covered food and beverage services will include a commitment by the vendor to hold periodic meetings or forums for students to discuss the performance of the vendor. Contracts with vendors for concessions at athletic facilities, food services for special events, hospital food services, or faculty/staff dining facilities do not require policies for student involvement and are not covered by this policy.

D. Procedures

The University Food Services Advisory Committee shall meet at least twice each academic year for the purpose of obtaining feedback from student patrons regarding the performance of the food and vending service providers, including feedback in areas such as menu selection, pricing, and operating hours. The committee also will serve as a means for obtaining input related to selecting new food and vending service providers. The committee will consist of the following members, with student and faculty representation being appointed by the identified student or faculty committee under its policies and procedures:

Members	Term
Student Government Association Representatives	
Brownsville (1)	1 year
Edinburg (1)	1 year
Graduate Student (1)	1 year
International Student (1)	1 year
Faculty Senate Representative (1)	2 years

Members	Term
Staff Senate Representative (1)	2 years
Residence Hall Association Representatives	
Brownsville (1)	1 year
Edinburg (1)	1 year
Student Union Advisory Board Representatives	
Brownsville (1)	1 year
Edinburg (1)	1 year
Executive Director, Auxiliary Business Services-Chair	Ex-Officio with vote
Director of Student Union	Ex-Officio with vote
Director of Residence Life	Ex-Officio with vote
Director of Campus Facilities Operations	Ex-Officio with vote

E. Definitions

Not applicable.

F. Related Statutes or Regulations, Rules, Policies, or Standards

[Texas Education Code Section 51.945, Student Participation in Selection of Food Service Contracts](#)

[University of Texas System Board of Regents' Rules and Regulations Rule 50302, Student Participation in Selection and Monitoring of Food Service Contractors](#)

G. Dates Amended or Reviewed

May 13, 2022 - Reviewed and amended (non-substantive: updated responsible executive).